

March 12, 2020

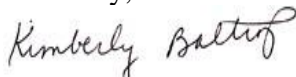
Dear Parent and Guardians,

We continue to closely monitor and respond to the COVID-19 outbreak. The Department of Education has asked for each school to develop a set of protocols to enact in the event that it should be necessary to close our school. In an effort to prepare for remote instruction, Rutgers Day School will have a **1pm dismissal on Friday, March 13, 2020**. This time will allow for teachers to plan for students to continue learning at home. Teachers will develop instructional packets to send home with students as well as log-in information for online instruction through Moby Max and i-Ready.

Rutgers Day School remains open for students of sending districts, however in an effort to ensure the safety of our school community **we will not accept students from districts with confirmed cases of exposure**. School dismissal days will be counted as present for students on a remote learning plan. Families will continue to have access to their child's clinician by phone. Our school nurse and psychiatrists will also be available by phone.

We will make every effort to continue to support our students and communicate our plans to families and school districts, as well as closely monitor the recommendations and mandates of the Department of Education and Center for Disease Control (CDC). Please feel free to contact my office with any questions.

Sincerely,



Kimberly Baltrop, M.A.

Principal

Rutgers Day School

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